Oxford Learning Institute
University of Oxford

TAKING STOCK

Duration: 3 days

Course dates:

Hilary Term 2018
Tuesday 6 February, 9.30 – 4.30 pm
Tuesday 20 February, 9.30 – 4.30 pm
Tuesday 6 March, 9.30 – 4.30 pm

Trinity Term 2018
Friday 11 May, 9.30 – 4.30 pm
Friday 25 May, 9.30 – 4.30 pm
Friday 8 June, 9.30 – 4.30 pm

The programme is aimed at staff who:

- Feel they need to reflect and refocus their career aspirations
- are typically on grade 7 or above
- are currently employed by the University and are likely to be in that post or a similar post for at least a year after the programme ends.

Programme outline

This programme aims to encourage participants to reflect on their achievements, their strengths and their career aspirations as well as to identify a personal action plan. It is aimed at under-represented groups in the University and is open to all.

By the end of the programme you should be able to:

- understand your values and your strengths
- analyse and appreciate the fit between your current role and your values and strengths
- Identify the range of opportunities and pathways open to you (including some that might not be immediately apparent)
- Identify the gap between what you do well now and what you will need to learn and do in order to position yourself for the next role
- Identify the role of personal impact in achieving personal and career goals
- Take away a career and a personal development plan and a commit to a support network to take you forward.

In your application you should ensure that you demonstrate the following:

a) clarity on your strengths as well as the reasons for your need to review your career plans
b) a match between what you want to learn and the content of the programme
c) a readiness to develop your confidence and capability; and
d) the practical support of your own line-manager/supervisor including:
willingness to grant for time away from standard duties to attend workshops and complete self-directed work in between workshops

provision of support/appropriate opportunities to begin putting your career aspirations into practice.